



OTTAWA INNERCITY MINISTRIES
FINANCIAL STATEMENTS
DECEMBER 31, 2021

INDEX

- Page 2. Independent Auditor's Report
- 4. Statement of Financial Position
- 5. Statement of Operations and Changes in Net Assets
- 6. Statement of Cash Flows
- 7-12. Notes to Financial Statements

INDEPENDENT AUDITOR'S REPORT

To the Members of
Ottawa Innerscity Ministries
OTTAWA, Ontario

Qualified Opinion

I have audited the financial statements of Ottawa Innerscity Ministries (the "Organization") which comprise the statement of financial position as at December 31, 2021, the statement of operations and changes in net assets and statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In my opinion, except for the possible effects of the matters described in the Basis for Qualified Opinion paragraph, these financial statements present fairly, in all material respects, the financial position of the Organization as at December 31, 2021 and its financial performance and cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Qualified Opinion

As is common with many charitable organizations, Ottawa Innerscity Ministries derives revenue from cash donations, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, my verification of this revenue was limited to the amounts recorded in the records of Ottawa Innerscity Ministries and I was not able to determine whether, as at or for the years ended December 31, 2021 and 2020, any adjustments might be necessary to contribution revenues, excess of revenues over expenses, assets, and net assets.

I conducted my audit in accordance with Canadian generally accepted auditing standards. My responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of my report. I am independent of the Organization in accordance with the ethical requirements that are relevant to my audit of the financial statements in Canada, and I have fulfilled my other ethical responsibilities in accordance with these requirements. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified opinion.

Other Matter

The financial statements of Ottawa Innerscity Ministries for the year ended December 31, 2020 were audited by another auditor who expressed an audit opinion with the same qualification as that given in the current year's auditor's report. That audit opinion was expressed on May 21, 2021.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Organization's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Organization or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Organization's financial reporting process.

INDEPENDENT AUDITOR'S REPORT, CONTINUED

Auditor's Responsibilities for the Audit of the Financial Statements

My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Organization's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, I exercise professional judgment and maintain professional skepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Organization's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the Organization to cease to continue as a going concern.

I communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.



James Herzog, Chartered Professional Accountant, Licensed Public Accountant
OTTAWA, Ontario
April 26, 2022

OTTAWA INNERCITY MINISTRIES

STATEMENT OF FINANCIAL POSITION

As at December 31,

2021

2020

ASSETS

Current

Cash	\$ 499,318	\$ 356,986
Temporary investments (Note 2)	-	495,032
Accounts receivable (Note 3)	204,309	20,557
Prepaid expenses	7,688	7,169
	<u>\$ 711,315</u>	<u>\$ 879,744</u>

Restricted Cash

289,213 -

Capital Assets (Note 4)

2,057,936 5,134

\$ 3,058,464 \$ 884,878

LIABILITIES

Current

Accounts payable and accrued liabilities	\$ 19,022	\$ 14,870
Current debt (Note 5)	60,000	-
Deferred contributions (Note 6)	331,950	143,886
Current portion of loan payable (Note 7)	31,728	-
	<u>\$ 442,700</u>	<u>\$ 158,756</u>

Loan Payable (Note 7)

1,163,073 -

\$ 1,605,773 \$ 158,756

NET ASSETS

1,452,691 726,122

\$ 3,058,464 \$ 884,878

Approved by the Board:

_____ Chairperson

_____ Treasurer

OTTAWA INNERCITY MINISTRIES

STATEMENT OF OPERATIONS AND CHANGES IN NET ASSETS

For the year ended December 31,

2021

2020

REVENUE

Donations (Note 10)	\$ 1,120,442	\$ 523,074
Grants for special projects (Note 6)	171,554	28,293
Other revenue (Note 11)	90,271	2,567
Fundraising	43,453	75,880
Government subsidies	9,747	8,835
Investment income	964	19,417
	<u>\$ 1,436,431</u>	<u>\$ 658,066</u>

EXPENSES

Payroll	\$ 351,887	\$ 334,563
Special projects	171,554	28,053
Advertising and promotion	32,603	21,656
Property	30,775	41,439
Office and administration	23,348	21,748
Finances	20,723	19,408
Bank charges	16,540	11,845
Youth programs	14,026	14,541
Outreach	9,663	6,188
Interest on long-term debt	6,471	-
Donations	5,020	3,603
Staff benefits	4,529	4,183
Amortization	22,723	833
	<u>\$ 709,862</u>	<u>\$ 508,060</u>

RESULTS OF OPERATIONS

\$ 726,569 \$ 150,006

NET ASSETS: BEGINNING

726,122 576,116

NET ASSETS: ENDING

\$ 1,452,691 \$ 726,122

OTTAWA INNERCITY MINISTRIES

STATEMENT OF CASH FLOWS

For the year ended December 31,

2021

2020

OPERATING ACTIVITIES

Cash Received From:

Donations	\$ 1,308,506	\$ 635,187
Grants and subsidies	181,301	37,128
Other	90,271	2,567
Fundraising	43,453	75,880
	<u>\$ 1,623,531</u>	<u>\$ 750,762</u>

Cash Paid For:

Payroll	\$ 351,887	\$ 334,563
Ministry	201,734	50,916
Finances	61,507	53,188
Advertising and promotion	32,603	21,656
Property	30,775	41,439
	<u>\$ 678,506</u>	<u>\$ 501,762</u>
	<u>\$ 945,025</u>	<u>\$ 249,000</u>

INVESTING ACTIVITIES

Purchase of capital assets	\$ (2,257,806)	\$ (1,247)
Proceeds from (purchase of) temporary investments	495,996	(65,957)
	<u>\$ (1,761,810)</u>	<u>\$ (67,204)</u>

FINANCING ACTIVITIES

Proceeds from current debt	\$ 60,000	\$ -
Proceeds from loan payable	1,200,000	-
Payments on loan payable	(11,670)	-
	<u>\$ 1,248,330</u>	<u>\$ -</u>

NET CHANGE IN CASH

\$ 431,545	\$ 181,796
------------	------------

CASH: BEGINNING

<u>356,986</u>	<u>175,190</u>
----------------	----------------

CASH: ENDING

<u>\$ 788,531</u>	<u>\$ 356,986</u>
-------------------	-------------------

OTTAWA INNERCITY MINISTRIES

NOTES TO FINANCIAL STATEMENTS

December 31, 2021

NATURE OF OPERATIONS

Ottawa Inncity Ministries (the 'Organization') is a community working towards building a just society where people are valued, shown dignity and respect, and are given opportunity to attain a higher quality of life. OIM is called to come alongside people experiencing poverty and homelessness, demonstrate the message of Christ in deed and word, show compassion, build self esteem, and empower individuals through a strength-based approach.

The Organization is a registered charity under the Income Tax Act and is exempt from income taxes.

The Organization, located at 391 Gladstone Ave, Ottawa, Ontario, is incorporated without share capital in the Province of Ontario.

1. SIGNIFICANT ACCOUNTING POLICIES

These financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations and include the following significant accounting policies:

(a) Capital Assets

Capital assets are recorded at cost. Amortization is provided over the estimated useful life of the assets using the following annual rates and methods:

Building	40 years	straight-line
Equipment	10 years	straight-line

(b) Impairment of Long-Lived Assets

A capital asset or other long-lived asset is tested for impairment whenever events or changes in circumstances indicate that its book value exceeds the value of its expected service potential. An impairment loss is measured as the amount by which the book value of the long-lived asset exceeds its fair value. There are no indications of impairment in the current year.

(c) Financial Instruments

Except where noted, all financial assets and liabilities are initially measured at fair value. All financial assets and liabilities are subsequently measured at amortized cost, which approximates fair value unless otherwise indicated.

Financial assets measured at amortized cost are tested for impairment when events or circumstances indicate possible impairment. Write-downs, if any, are recognized in net income and may be subsequently reversed to the extent that the net effect after the reversal is the same as if there had been no write-down. There are no indications of impairment in the current year.

OTTAWA INNERCITY MINISTRIES
NOTES TO FINANCIAL STATEMENTS
December 31, 2021

(d) **Revenue Recognition**

Revenue from donations and fundraising is recognized in accordance with the deferral method of accounting for contributions. Unrestricted contributions are recognized as revenue when they are received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Revenue restricted for capital purposes is recognized as the related capital assets are amortized. Endowment contributions, if any, are recognized as direct increases in net assets in the year.

Grants and forgivable loans from government sources that are designated for current operations are recorded as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Grants and forgivable loans from government sources that are designated for capital or long-term projects are deferred and amortized to income as their related expenses are incurred.

Contributions in kind are recognized when received. The value of contributed goods and property is based on appraisals given by independent professional appraisers or other independent means.

Investment income is recognized as revenue when reasonable assurance exists regarding measurement and collectability.

(e) **Contributed Services**

Ottawa Innercity Ministries is able to operate thanks to the contribution of a significant number of hours by volunteers in the community. Because of the difficulty in compiling these hours and in determining their fair market value, contributed services are not recognized in the financial statements.

(f) **Use of Estimates**

The preparation of financial statements in accordance with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions based on currently available information. Such estimates and assumptions affect the reported amounts of assets and liabilities as at the date of the financial statements and the reported amounts of revenue and expenses during the year. Actual results could differ from the estimates used.

Significant estimates include:

- (i) the value allocation between land and building at the time the building was purchased
- (ii) the useful life of long-lived assets

2. **TEMPORARY INVESTMENTS**

Temporary investments consisted of a portfolio of mutual funds and bonds bearing interest at 3.25%.

OTTAWA INNERCITY MINISTRIES
NOTES TO FINANCIAL STATEMENTS
December 31, 2021

3. **ACCOUNTS RECEIVABLE**

Accounts receivable consists of the following:

	2021	2020
HST receivable	\$ 202,027	\$ 20,302
Other receivables	2,282	255
	<u>\$ 204,309</u>	<u>\$ 20,557</u>

4. **CAPITAL ASSETS**

Capital assets consist of the following:

	2021		
	Cost	Accumulated Amortization	Net Book Value
Land	\$ 311,329	\$ -	\$ 311,329
Building	1,764,196	22,052	1,742,144
Equipment	6,703	2,240	4,463
	<u>\$ 2,082,228</u>	<u>\$ 24,292</u>	<u>\$ 2,057,936</u>

	2020		
	Cost	Accumulated Amortization	Net Book Value
Equipment	\$ 6,703	\$ 1,569	\$ 5,134
	<u>\$ 6,703</u>	<u>\$ 1,569</u>	<u>\$ 5,134</u>

5. **CURRENT DEBT**

Current debt consists of a Canada Emergency Business Account with a limit of \$60,000 and is interest free until December 31, 2022. Of the \$60,000, \$20,000 will be forgiven if the remaining \$40,000 is paid by December 31, 2022. Any remaining balance will bear interest at 5% and will be due December 31, 2025.

The Organization also has available to it a line of credit with a limit of \$25,000, bearing interest at prime plus 1.5%. As at December 31, 2021, this line of credit was unused.

OTTAWA INNERCITY MINISTRIES
NOTES TO FINANCIAL STATEMENTS
December 31, 2021

6. DEFERRED CONTRIBUTIONS

Deferred contributions consists of amounts received from donors that are designated to fund certain expenses and also for the purchase of capital assets. The activity in deferred contributions is as follows:

	Operating Grants	Building Fund	2021 Total	2020 Total
Balance, beginning	\$ 143,886	\$ -	\$ 143,886	\$ 31,774
Additional contributions received	85,954	289,213	375,167	140,165
Amounts applied against capital expenditures	(15,549)	-	(15,549)	-
Amounts recognized in the year	(171,554)	-	(171,554)	(28,053)
Balance, ending	<u>\$ 42,737</u>	<u>\$ 289,213</u>	<u>\$ 331,950</u>	<u>\$ 143,886</u>

Of the \$375,167 in grant funding received in the year, \$64,450 was from government sources. In the prior year, \$127,500 was from government sources.

7. LONG-TERM DEBT

Long-term debt consists of the following:

	2021	2020
Bank loan, limit of \$1,200,000, repayable in monthly instalments of \$5,835 including interest calculated at a rate of 3.23%, maturing October 29, 2024, secured by land and building with a net book value of \$2,053,472	\$ 1,194,801	\$ -
Less: Current portion	(31,728)	-
Long-term portion	<u>\$ 1,163,073</u>	<u>\$ -</u>

Principal repayment requirements for each of the next five years and thereafter are as follows:

2022	\$ 31,728
2023	32,836
2024	33,916
2025	35,031
2026	36,182
Thereafter	<u>1,025,108</u>
	<u>\$ 1,194,801</u>

OTTAWA INNERCITY MINISTRIES
NOTES TO FINANCIAL STATEMENTS
December 31, 2021

7. LONG-TERM DEBT, continued...

The Organization is subject to the following covenants with respect to its long-term debt:

- (a) A minimum debt service coverage ratio of 1.15:1
- (b) A maximum total liabilities to tangible net worth ratio of 4.50:1

As at December 31, 2021, the Organization was compliant with all of its covenants.

8. FINANCIAL INSTRUMENTS

Risks and Concentrations

The Organization is exposed to various risks through its financial instruments. The following analysis provides a summary of the Organization's exposure to and concentrations of risk at December 31, 2021.

(a) **Credit Risk**

Credit risk is the risk that one party to a financial instrument will cause financial loss for the other party by failing to discharge an obligation. The Organization's main credit risks relate to its accounts receivable, which consists almost exclusively of HST receivable. There were no concentrations of credit risk as at December 31, 2021 and the allowance for doubtful accounts is \$nil as at December 31, 2021. Management is of the opinion that the Organization's exposure to credit risk is insignificant. There has been no change to the assessment of credit risk since the prior year.

(b) **Liquidity Risk**

Liquidity risk is the risk that the Organization will encounter difficulty in meeting obligations associated with financial liabilities. The Organization is exposed to this risk mainly with respect to its accounts payable and accrued liabilities, current debt, and loans payable. The Organization manages this risk by managing its working capital and ensuring that sufficient credit is available. Management is of the opinion that the Organization's exposure to liquidity risk is insignificant. There has been no change to the assessment of liquidity risk since the prior year.

(c) **Market Risk**

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. Market risk comprises three types of risk: currency risk, interest rate risk, and price risk. The Organization is mainly exposed to interest rate risk.

OTTAWA INNERCITY MINISTRIES
NOTES TO FINANCIAL STATEMENTS
December 31, 2021

(d) **Interest Rate Risk**

Interest rate risk is a component of market risk and is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates. As described in Notes 5 and 7, the Organization is exposed to interest rate risk with respect to its short-term and long-term financing. The Organization does not currently hold any financial instruments to mitigate this risk. Management is of the opinion that the Organization's exposure to interest rate risk is insignificant. There has been no change to the assessment of interest rate risk since the prior year.

9. **COMPARATIVE FIGURES**

Certain comparative figures have been reclassified in order to conform with the presentation adopted in the current year.

10. **DONATIONS**

Included in donations are in-kind gifts valued at \$361,721 for the current year (2020 - \$2,925).

11. **OTHER REVENUE**

In 2021, the Organization was the beneficiary of \$81,388 from a class action lawsuit against a department of the Government of Canada.

12. **IMPACT OF COVID-19 PANDEMIC**

On March 11, 2020, the World Health Organization declared the COVID-19 outbreak a pandemic. Measures taken to contain the spread of this virus include travel bans, quarantines, and restrictions on non-essential services and group gatherings. These measures change frequently in response to the severity of local outbreaks and have resulted in significant economic disruptions across Canada and around the world. While these disruptions are expected to impact the Organization's operations for the foreseeable future, it is not possible to reliably estimate their duration, severity, or their potential financial impact on the Organization for future periods. The Organization is committed to adjusting operations and expenditures as necessary to ensure continued financial viability.